# LESSON PREPARATION
## ADVANCED UNIT FIFTEEN

● **VOCABULARY AND EXPRESSION BUILDERS**

**Diverse work circumstances Vocabulary**
**Barriers Things that block**
There were many barriers in the company.
**Feuding** To fight
They have been feuding for ages.
**Plethora** A great mass
They get a plethora of junk mail every day.
**Prejudice** To prejudge
They have to be careful not to prejudice the potential new candidates.
**Academics** People who work in higher learning
They are academics. They have a university perspective.
**Rendering** To make something
They are rendering the situation critical.
**Loop A cycle.** To be in the loop is to be part of a communication cycle
He is in the loop. You should ask him.

**A Brit** An English person
He is a Brit. He was born in Manchester.
This problem is permeated throughout the company.
**A two-way street** Expression meaning figuratively both ways
We want to help but it has to be a two-way street.
**Seniority** Someone who has been there longer
They have seniority in the company.
**Excerpts Extracts**
Did you read the excerpt from the new book? It was in the New York Times book review.
**Knowledgeable** To know a lot
He is quite knowledgeable on the subject.
**Exemplified** To give or to be an example
He exemplified possible solutions.

● **SPEAKING ENGLISH**

**Sentences**
I have been following the status quo ever since the shake up.
The fiscal situation of the company seemed to indicate the problems were prior to the merger.
The chair announced a new executive manager for the company.
The turnover increased after the power house manager started.

● **TECHNIQUE BUILDERS** (UK versus USA English)

To see
I saw to it that it was done.
They saw in the window.
Jack saw over the computer screen.
Janet saw below the figures.

● **WRITING ENGLISH BUILDERS**

**Expressions**
Double-edged sword There are both advantages and disadvantages.
The new contract was a double-edged sword. We sold a lot but we were losing money.
To think out of the box To think differently from the status quo
They really should be thinking outside of the box for this.
To be in the loop To be aware
She is in the loop. You should ask her